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DRAFT AGENDA
SARASOTA BAY ESTUARY PROGRAM
MANAGEMENT BOARD MEETING
Friday, September 13, 2019 – 10:00 a.m.
Location: Community Foundation of Sarasota – Catlin Room
2635 Fruitville Road, Sarasota, FL 34237

- WELCOME AND INTRODUCTIONS** J. Carpenter
- ANNOUNCEMENTS** M. Alderson
The Board packet contains the proposed dates for the 2020 Management and Policy Board meetings.
- 1. PUBLIC COMMENT** J. Carpenter
- DISCUSSION OF POLICY BOARD CONSENT ITEMS:** J. Carpenter
- Action: To approve Items 2 through 7, as follows:
- 2. APPROVAL OF MINUTES** C. Dexter
Action: To recommend approval of the Minutes of the Management Board meeting dated April 25, 2019.
- 3. FINANCIAL STATUS REPORT** M. Dexter
Action: To recommend approval of the Financial Status Report, as provided.
- 4. CITIZEN ADVISORY COMMITTEE (CAC) APPOINTMENTS** D. Young
Action: To recommend appointment of James Eliason and Paul Murphy to the CAC.
- 5. PERSONAL SERVICES CONTRACT – PUBLIC OUTREACH** D. Young
Action: To recommend approval of a personal services contract with Christine Quigley for public outreach support services.

6. EDUCATIONAL SERVICES CONTRACT ASSIGNMENT AND ASSUMPTION AGREEMENT D. Young
Action: To recommend approval of an Assignment and Assumption Agreement with Around the Bend Nature Tours.

7. AUDITING SERVICES M. Dexter
To approve a contract with CS&L for auditing services.
Action: To recommend approval of a contract with CS&L for auditing services.

DISCUSSION SECTION:

8. CCMP WATERSHED HABITATS ACTION PLAN D. Young
To provide an update on the CCMP's Watershed Habitats Action Plan.

No action required.

9. WATER QUALITY ASSESSMENT AND STRATEGY - RFQ J. Leverone
To provide an update on the Water Quality Assessment and Strategy.

Action: Request delegation of authority for the Executive Director to approve contractor, provided that no timely protest is received.

10. SUCCESSION PLAN M. Alderson
To consider the Executive Director's succession plan.

No action required.

11. EXECUTIVE DIRECTOR'S PERFORMANCE EVALUATION M. Alderson
To consider the Executive Director's performance evaluation.

No action required.

12. DIRECTOR'S REPORT M. Alderson
To provide an update on activity at federal and state level to enhance NEP funding.

No action required.

13. STAFF REPORTS

- A. Technical Report J. Leverone
- B. Outreach, Communications & Education Report D. Young
- C. Finance Report M. Dexter

14. OTHER BUSINESS

J. Carpenter

15. PUBLIC COMMENT

J. Carpenter

BOARD MEETING SCHEDULE:

Policy Board Meeting: Friday, September 27, 2019, Community Foundation of Sarasota Hamme Conference Room

MEETING ADJOURNED:

DRAFT

Please note that if a person decides to appeal any decision made by the Management Board with respect to any matter considered at the above cited meeting or hearing, he will need a record of the proceedings, and for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

****THIS MEETING IS OPEN TO THE PUBLIC****